

PROGRAM VIOLATIONS

INCLUDE BUT ARE NOT LIMITED TO:

- Failure to maintain adequate site or sponsor records.
- Failure to adjust meal orders to conform to changes in site attendance.
- Failure to have a trained site supervisor at each site during the meal service.
- Serving more than one meal to a child at one time.
- Children eating complete meals off-site (Note: This does not refer to the permissible practice of allowing children to take a fruit, vegetable, or grain component off-site.)
- Claiming meals that were not served to eligible children.
- Serving meals (or in the case of OVS sites, offering meals) that do not include all required meal components and/or correct quantities.
- Failure to report sites to health department.
- Continued use of FSMCs/commercial meal vendor that violate health codes.
- Submission of false information to the State agency.
- Use of Program funds for unallowable costs.
- Failure to return excess start-up or advance payments to the State agency.
- Not adhering to competitive bid procedures.
- Noncompliance with civil rights laws and regulations.
- Failure to count meals at point of service.
- Meal count consolidation errors.
- Failure to meet training on monitoring requirements.

CIVIL RIGHTS REQUIREMENTS

(7 CFR 225.7(g) and FNS Instruction 113-1)

All participating sponsors must inform potential participants of the availability of the SFSP. In addition, all sponsors and their sites are required to:

- Display in a prominent place at the site and in the sponsor's office, the "And Justice for All" poster developed by USDA or approved by FNS
- Make Program information available to the public upon request
- Take reasonable steps to ensure meaningful access to services for limited English proficient persons by providing information in the frequently encountered, non-English languages of individuals eligible to be served or likely to be affected by the program
- Ensure that translations are accurate concerning the availability and nutritional benefits of the Program
- Make reasonable modifications in policies and procedures to ensure individuals with disabilities have equal access and effective communication when accessing the Program
- Include the nondiscrimination statement, and instructions for filing a complaint, in their public release and in any Program information directed to parents of participants and potential participants
- Ensure that meals are served to all attending children, regardless of their race, color, national origin, sex, age, or disability
- Ensure that all children have equal access to services and facilities at the site regardless of race, color, national origin, sex, age or disability